

THE CONSTITUTION OF THE ASSOCIATED STUDENT BODY OF Spokane International Academy

PREAMBLE

We, the students of Spokane International Academy, in order to administer effectively the student affairs stated herein, do ordain and establish this constitution of the Associated Student Body of Spokane International Academy.

Article 1. NAME OF ORGANIZATION

The name of the organization shall be the Associated Student Body (ASB) of Spokane International Academy (SIA).

Article 2. ASB DEFINITION AND MEMBERSHIP

The ASB shall be the formal organization of: (1) all students in registered attendance at SIA; (2) all clubs, athletic teams, classes (seniors, juniors, sophomores and freshmen) and other organizations formed with the approval of the ASB Leadership class.

Article 3. PURPOSE OF ASB

The purpose of the ASB is to encourage student involvement and participation in optional school district extracurricular events of an athletic, cultural, recreational, or social nature.

Article 4. MEMBERSHIP

1. The student body of Spokane International Academy shall consist of all students grades Kindergarten through 12th grade and the members of the faculty of those grades.
2. The ASB Student Council shall consist of 4 High School representatives filling the Officer positions, one representative from each of the Advisory classes grades 6-8, and two faculty members (one from Middle Academy and one from High School)

Article 5. ASB FINANCE

1. The ASB of SIA shall be the only authorized student organization to receive, collect or engage in any money raising or fee-charged activities at SIA from students or non-students as a condition to their attendance at any optional non-credit school district extracurricular event of an athletic, cultural, recreational or social nature.
2. The ASB funds may not be raised or expended as gifts or grants for scholarship purposes in accordance to the ASB Finance Law.
3. The ASB shall have the power to purchase or rent non-real property within the confines of allocated funds. All property of a non-supply nature becomes the property of Spokane International Academy at the time of acquisition.
4. Dues, fees, and charges shall be established by ASB Leadership within the guidelines approved by the School District Officers of the individual activities are responsible for determining if dues, fees, or charges are required.

Article 6. ASB OFFICERS

1. The ASB Officers shall consist of a President, Vice President, Secretary and Treasurer.
 - a. The President shall be a high school student at Spokane International Academy with at least one year's experience in SIA or with pending approval from the associate principal and will be elected by securing 50% plus one of the votes by members of the student body.
 - b. The Vice-President shall be a high school student enrolled at Spokane International Academy with approval from the associate principal and will be elected by securing 50% plus one of the votes by members of the student body.
 - c. The ASB Secretary shall be a high school student enrolled at Spokane International Academy with approval from the associate principal
 - d. The ASB Treasurer shall be a high school student enrolled at Spokane International Academy with approval from the associate principal .
2. Duties of the ASB Officers
 - a. President
 - i. Provide leadership to promote student involvement as outlined in this Constitution.
 - ii. Provide leadership for the development of goals and objectives of the ASB.
 - iii. Responsible for intra and inter-school communications concerning ASB.
 - iv. Responsible for representation as necessary at school and community affairs and functions, speaking engagements, leadership conferences, etc.
 - b. Vice President
 - i. Assume all duties of the President in case of the President's absence.
 - ii. Perform all duties assigned by the ASB President.
 - iii. Assist in preparing an annual budget for ASB Leadership.
 - iv. Plan and execute ASB elections as outlined in this Constitution. (see Article VII)
 - c. Secretary
 - i. Keep and maintain a record of minutes and attendance for all ASB meetings, as well as Student Council Meetings
 - ii. Responsible for publication of ASB meeting minutes to school in a convenient form.
 - iii. Assist President in organization of administration of ASB Leadership.
 - d. Treasurer
 - i. Approve purchase orders and credit card usage.
 - ii. Assist in preparing the annual ASB budget.

ARTICLE 7. COMMITTEES

1. The student council may appoint members of the council to special committees.
2. Each committee must have a committee chair
3. Committees may only exist for a period of one year.

ARTICLE 8. STUDENT COUNCIL REPRESENTATIVES

1. The general election shall elect the ASB President and Vice-President, Secretary, Treasurer. These four students shall represent high school students grade 9-12 on the student council.
2. All advisory classes grades 6 - 8 shall elect an advisory representative to the student council.
3. Advisory representatives shall be elected from within their advisory class only following an election process determined each year by the Associate Principal.
4. Advisory representatives shall serve for one academic year.
5. Each student council representative shall have one vote within the council.

ARTICLE 9. ASB EXTRA-CURRICULAR ACTIVITIES

1. The ASB will authorize student clubs and extracurricular activities each year on an annual basis. Examples of clubs include sport, academic, or social activities.
2. Procedures for establishing new clubs:
 - a. Submit the following information to ASB Leadership:
 - b. Constitution (includes purpose, officers schedule and membership)
 - c. Advisor
 - d. Budget
 - e. Authorization form from Head of School
3. ASB Approval

ARTICLE 10. REMOVING OFFICERS

1. Class officers may be removed from office by the associate principal and class advisors if any of the following offenses occur:
 - a. Failure to follow Spokane International Academy student code of conduct
 - b. Failure to maintain acceptable academic performance.
2. Procedures for removal:
 - a. Unanimous approval to remove by Class Advisors and associate principal
 - b. Submit following information to Administration
 - c. Name and position of Class Officer
 - d. Reason(s) for removal
 - e. Signature of all Advisors
 - f. Unanimous approval by administration to remove officer
3. In the case of any officer removal, see Article VI AND VIII. for the process of special elections.

ARTICLE 11. APPEALS AND HEARINGS

1. A removed Officer may request an appeal of the decision within three (3) school days.
2. A Written statement must be presented to the Head of School within three (3) school days of initial decision.

- a. Statement must include:
 - i. Name and position of Officer
 - ii. Reason for removal by administration
 - iii. Reason for appeal
 - iv. Signature of Officer
3. Procedures for appeal hearing:
 - a. Hearings will be held without public notice to protect the privacy of the student.
 - b. Participating members of the hearing will include:
 - c. Student in question
 - d. Principal
 - e. Any other parties deemed relevant to the situation by the Principal.
 - f. The Principal will inform the student, in writing or orally, of the decision within three (3) school days.

ARTICLE 12. MEETINGS

1. ASB Student Council meetings must take place at a time and place set by the ASB Advisors.
2. Special meetings require at least 24 hours advance notice
3. Council members may not hold meetings without the presence of at least one advisor.
4. Committee meetings may occur at a time and place set by the committee chair with 24 hour notice given to members.
5. Voting/Quorum
 - a. Each member of the ASB Student council shall have one vote. Decisions of the council shall be made by vote. Voting shall take place in person during a scheduled meeting. No proxy voting shall be allowed.
 - b. Quorum will be established at the beginning of every student council. Quorum shall constitute a simple majority (50% + 1) of active student council members. A majority of active student council members must be present in a meeting before any official business or voting is allowed.
6. Discussion and decision during meetings will follow Roberts Rules of Order Simplified: https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

AMENDMENT AND RATIFICATION

1. Amendment. This constitution must be amended by a $\frac{2}{3}$ vote of ASB Leadership
2. Ratification. This constitution shall be binding and effective when duly accepted by the following:
 - a. $\frac{2}{3}$ ASB Leadership majority
 - b. Spokane International Academy Head of School

DISSOLUTION OF ASB

If the Spokane International Academy was ever dissolved by the SIA school board the ASB funds would revert to the school district under the control of the SIA board of directors.

Reference WAC 392-138-021

SIGNATURES

Members

Unanimous approval by Student Council members 10/19/22

 SC Running Agenda

School Board

Head of School



Morgen Flowers, Head of School 10/21/22

Advisors

Spencer Grainger, ADVISOR 10/19/22



Tabatha Copeland, ADVISOR 10/19/22

